

Guest Name Mr./Mrs./Ms./Dr./Prof.		Arrival Date (DD/MM/YY)	Departure Date (DD/MM/YY)
Family Name _____		Arrival Flight / ETA	Departure Flight/ ETD
First Name _____			
Title _____		(Please fill out the flight details for better arrangement.)	
Company _____		Tel _____	
Email _____		Fax _____	
Address _____			

To enjoy our hotel's Express Check-in Program, please complete the following information:

Passport No _____ Nationality _____ Date of Birth _____

Hotel Transportation Service

- Mercedes Benz (3-seater) at HKD900 per trip per vehicle
- Toyota Alphard (6-seater) at HKD950 per trip per vehicle

- Not Required Airport to Hotel Hotel to Airport Round Trip

* For arrival pick up, our transportation partner will carry a signage board with our hotel logo and guest name at the Arrival Hall A or B.

Room Requirement

Bookings are processed on a first-come-first-served basis and subject to confirmation by hotel.
 Booking deadline is on **24 May 2019** and all reservations made after the deadline are subject to availability and the following rates may not be offered)

Room Rate

The below rates are valid during **26-30 June 2019**, inclusive of in-room internet access and free local calls

* Room rate is applicable 3 days prior and after the above staying period based on availability.

NO. OF ROOMS REQUIRED	ROOM CATEGORY			
	Crowne Plaza Hong Kong Kowloon East (Group Code: Z17)		Holiday Inn Express Hong Kong Kowloon East (Group Code: Z18)	
_____	<input type="checkbox"/> Superior Room	Daily Rate at HKD\$1,170+10% service charge per room (incl. buffet breakfast for 1 person)	<input type="checkbox"/> Standard Room	Daily Rate at HKD\$880+10% service charge per room (incl. buffet breakfast for max. 2 person)
	Bed Type	<input type="checkbox"/> King Bed <input type="checkbox"/> Twin Bed	Bed Type	<input type="checkbox"/> Queen Bed <input type="checkbox"/> Twin Bed
	<input type="checkbox"/> Additional breakfast	HKD\$140+10% service charge per person per day		

Other Requirements

- Non-Smoking Smoking
- Additional Bed (Charge at HK\$400.00 plus 10% service charge)

Reservations Guarantee (Reservation is only confirmed with the completion of the following information.)

Credit Card

Credit Card Type _____ Expiry Date _____

Credit Card No. _____

- Should any cancellations or shortening of stay received after **24 May 2019** or no-show on the day of arrival, penalty charge of first night of room charge will be debited from your credit card. (Penalty will automatically apply to the credit card without further notice.)

Print Name _____

Credit Card Holder Signature _____

For Reservation Office Use Only:

Hotel Confirmation Number:

Confirmed by:

Remarks: